

# BLUFFVIEW SANITARY DISTRICT MEETING MINUTES

## October 10, 2024

Chair Colby called the Bluffview Sanitary District meeting to order at 4:50 p.m. at Bluffview Sanitary District Office. Present for the meeting were Commissioners Tim Colby, Tim Bruckert, and Donna Ziegler, and Administrator Dan Koski

- 1) Chair Colby certified compliance with the open meeting law.
- 2) Ziegler moved, Bruckert second to accept the agenda. Motion carried.
- 3) Public comment - none
- 4) Bruckert moved, Ziegler second to approve the minutes from the Sept. 5 meeting. Motion carried.
- 5) Financial statements – Ziegler moved, Bruckert second to approve the financial statements. Motion carried.

### Discussion and Possible Action Items:

1. Petition to add USDA Dairy Forage Research Center to Bluffview Sanitary District – Ziegler moved, Bruckert second to approve adding the USDA Dairy Forage Research Center to the Bluffview Sanitary District and move forward with obtaining approval from the Town of Sumpter board. Motion carried.
2. USDA Lease – no action
3. WDNR Service Line Inventory Report – no action
4. Accounting Discussion – Donna to check into an engagement with Breunig CPA for quarterly and end of year account reviews.
5. Approve/Pay Bills – Bruckert moved, Ziegler second to approve payment of bills presented at the meeting. Motion carried.
6. Next Meeting Date – December 19, 2024 @ 4:30 p.m.
7. Future Agenda Items
  - a. USDA lease
  - b. Accounting discussion
8. Bruckert moved Colby second, to adjourn the meeting at 5:40 p.m.