

# BLUFFVIEW SANITARY DISTRICT MEETING MINUTES

## September 6, 2024

Chair Colby called the Bluffview Sanitary District meeting to order at 4:49 p.m. at Bluffview Sanitary District Office. Present for the meeting were Commissioners Tim Colby, Tim Bruckert, and Donna Ziegler, Administrator Dan Koski and Clerk Rita Seaver

- 1) Chair Colby certified compliance with the open meeting law.
- 2) Ziegler moved, Bruckert second to accept the agenda. Motion carried.
- 3) Public comment - none
- 4) Bruckert moved, Ziegler second to approve the minutes from the July 18 meeting. Motion carried.

### Discussion and Possible Action Items:

- 1) Petition to add property from the Merrimac Sanitary District to the Bluffview Sanitary District – Ziegler moved, Bruckert second to approve the petition to the Town of Sumpter for the addition of the USDA property to the Bluffview Sanitary District. Motion carried.
- 2) Update on USDA Project – Executive Summary for the Application for the USDA to join the Bluffview Sanitary District was discussed and shared with the Commissioners.
- 3) Going Forward without an Assigned Deputy Administrator
  - a. Mail and deposits will be managed by the Secretary on a weekly basis
  - b. BSD emergency contact – Koski to obtain MSA contact, Ziegler to check with Sauk Fire District
  - c. Emergency access – Ziegler to check with Sauk Fire District
- 4) Set next regular meeting date & time – October 10, 2024, 4:30 p.m. at the BSD Office
- 5) Bruckert moved Colby second, to adjourn the meeting at 5:28 p.m.