

BLUFFVIEW SANITARY DISTRICT MEETING MINUTES
July 18, 2024

Tim Colby called the Bluffview Sanitary District (BSD) meeting to order at 4:28 pm at the Bluffview Sanitary District office. Present for the meeting were commissioners Tim Colby, Tim Bruckert, and Donna Ziegler, and Administrator Dan Koski.

Motion to adopt the agenda was made by Tim Bruckert, second by Donna Ziegler. Motion passed.

No one was present to speak during public comment.

Motion to approve the Minutes of the January 18, 2024 Meeting was made by Tim Colby, second by Tim Bruckert. Motion passed.

Motion to approve the Minutes of the April 18, 2024 Meeting was made by Donna Ziegler, second by Tim Bruckert. Motion passed.

Motion to approve the Minutes of the May 23, 2024 Meeting was made by Donna Ziegler, second by Tim Bruckert. Motion passed.

Motion to approve the Financial Statements as of June 30, 2024 was made by Donna Ziegler, second by Tim Bruckert. Motion passed.

Update was given by Administrator Koski on the status of the MSA study for future Bluffview housing expansion and its effect on water and sewer capacity. Koski stated that he had emailed the developer with the cost estimate of approximately \$1,000.00. The developer told him to sit tight and he would provide additional information. There has been no contact from the developer since. No action was taken.

Update was given by Administrator Koski on the MSA contract for Collection System Sampling and WPDES Permit Compliance Reports. Contract was signed by Koski for reports that were due to the Wisconsin Department of Natural Resources by June 30, 2024. No action was taken.

Administrator Koski then discussed five reports that had been completed and submitted to the Wisconsin Department of Natural Resources since the last meeting. Those reports included: The Consumer Confidence Report (CCR) completed by MSA and submitted on June 24, the Compliance Maintenance Annual Report (CMAR) completed by MSA and submitted on June 20, the Groundwater Data Review completed by MSA and submitted on June 28, the Land Application Management Plan completed by Koski and submitted on July 1, and the Land Treatment Management Plan completed by MSA and submitted on June 28. No action was taken.

Motion to approve renewing the policy with Municipal Property Insurance Company (MPIC) at a cost of \$8,091.00 was made by Donna Ziegler, second by Tim Bruckert. Motion passed.

Motion to approve a banking resolution for the Bank of Prairie du Sac was made along with increasing the ACH limit to \$25,000 by Donna Ziegler, second by Tim Bruckert. Motion passed.

Dr. Dennis Hancock, Center Director for the USDA was in attendance to discuss the project. No action was taken.

Administrator Koski then gave an update on the status of the goals set out for him by the board for the year. No action was taken.

A discussion was then had on the Deputy Administrator position, with no action taken.

Next meeting date is October 10, 2024, at 4:30 at the BSD office.

Motion to adjourn was made by Tim Bruckert, second by Tim Colby. Meeting adjourned at 5:55 pm.

Respectfully submitted

Dan Koski