

BLUFFVIEW SANITARY DISTRICT MEETING MINUTES
JANUJARY 18, 2024

Tim Colby called the Bluffview Sanitary District (BSD) meeting to order at 4:30 pm at the Bluffview Sanitary District office. Present for the meeting were commissioners Tim Colby, Tim Bruckert, Donna Ziegler, Administrator Dan Koski, and employee Robin Meier.

Motion to adopt the agenda was made by Tim Bruckert, second by Donna Ziegler. Motion passed.

Motion to approve the December 1, 2023, minutes was made by Donna Ziegler, second by Tim Colby. Motion passed.

Motion to approve the December 14, 2023, minutes was made by Tim Colby, second by Tim Bruckert. Motion passed.

Motion to approve the financial statements was made by Donna Ziegler, second by Tim Colby. Motion passed.

The petition to withdraw from the Merrimac Sanitary District was tabled. The attorney will forward the documents prior to the next meeting.

There was no update on the USDA project.

Motion to approve the MSA Contract for Operations was made by Tim Bruckert, second by Donna Ziegler. Motion passed.

Job Descriptions were discussed and tabled to a future meeting.

Discussion on the 2024 budget included staffing recommendations. Recommendations were made and will be discussed when the budget is approved.

Motion to approve and pay bills was made by Donna Ziegler, second by Tim Bruckert. Motion passed.

The next meeting is set for April 18th at 4:30. Future meetings will be scheduled for the third Thursday following the end of each quarter

Motion to adjourn was made by Tim Bruckert, second by Donna Ziegler. Meeting adjourned at 5:20 pm.

Respectfully submitted

Robin Meier