

Bluffview Sanitary District Meeting Agenda

The Bluffview Sanitary District Board of Commissioners will hold a meeting at 4:30 pm on Thursday, April 18, 2024. The meeting will be held at the Bluffview Sanitary District Office located at S8398 US Hwy 12, Prairie du Sac, WI 53578.

AGENDA ITEMS:

1. Call to Order and Certify Compliance with Open Meeting Law
2. Adopt Agenda
3. Public Comment
4. Approve Minutes of Previous Meeting(s) –January 18
5. Financial Statements

DISCUSSION AND POSSIBLE ACTION:

1. Petition to Withdraw from Merrimac Sanitary District
2. Banking Resolution – Bank of PDS
3. Resolution – Administrator’s authority to sign contracts
4. Project Updates -- USDA Construction; Clarifier Cover
5. MSA Contract for ONR
6. WPDES Required Reports
 - a. Facility Plan – 1/1/2025
 - b. Operations and Needs Review – 4/01/2024
 - c. Land Application Management – 6/30/24
 - d. Land Treatment Management – 6/30/2024
 - e. Groundwater Elevation Data Analysis – 6/30/2024
7. Job Descriptions –
 - a. Commission President
 - b. Commission Members
 - c. Commission Secretary
 - d. Commission Treasurer
 - e. Grounds Maintenance
 - f. General Maintenance
 - g. District Administrator (revised)
 - h. Administrator’s Assistant
8. Budgets – 2023 Amendment; 2024 Budget
9. Approve/Pay Bills
10. Next Meeting Date
11. Future Agenda Items
12. Adjourn

DATE OF NOTICE: April 16, 2024

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the Bluffview Sanitary District Administrator at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

No binding decisions will be made, or no formal votes or action taken, on items that do not appear or are not listed on this agenda. Any changes in the agenda order will be at the discretion of the Board of Commissioners. No formal action will be taken by any governmental body at the above-stated meeting, other than the Board identified in the caption of this notice.