

Bluffview Sanitary District Meeting Minutes

November 16, 2023

Tim Colby called the Bluffview Sanitary District Meeting to order at 4:32 pm at the Bluffview Sanitary District office. Present for the meeting were: Tim Colby, Tim Bruckert, Donna Ziegler, Dan Koski, and Rita Seaver.

AGENDA ITEMS:

1. Chair Colby certified compliance with the open meeting law.
2. Ziegler moved, Bruckert second to adopt the agenda. Motion carried.
3. Public Comment – none
4. Approve Minutes of Previous Meeting – Ziegler moved, Bruckert second to approve the minutes. Motion carried.
5. Treasurer's Report - Financial Statements – tabled.

DISCUSSION AND POSSIBLE ACTION:

1. Review open project list – For the ATC Encroachment project, Dan is clarifying with MSA what the cover material is.
2. MSA Contract Renewal – Dan to follow up w/MSA and send a copy of the current contract being negotiated to the Secretary for distribution to Commissioners for the next meeting.
3. Ziegler moved, Bruckert second for the Board to go into closed session under Wisc. Stat. §19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Logistics and responsibilities.
4. Ziegler moved, Bruckert second for the Board to reconvene into Open Session. Motion carried.
5. Laptop/iPad – Ziegler moved, Bruckert second to approve the purchase of an iPad and, if needed, a Laptop for the Administrator. Motion carried.
6. Meeting frequency and location – Meetings will be held monthly at the Bluffview Sanitary District.
7. Next Meeting Date – December 14, 4:30 p.m. at the Bluffview Sanitary District Office.
8. Future Agenda Items
 - a. MSA Contract
 - b. Open Project list
 - c. Amend 2023 Budget
 - d. Approve 2024 Budget (Jan.)
9. Bruckert moved Colby second, to adjourn the meeting at 6:10 p.m.