

Bluffview Sanitary District Meeting Minutes

Chairman Colby called the special meeting of the Bluffview Sanitary District to order at 6:38 pm, at the BSD office.

Present commission members were: Chairman Colby, Commissioner Lohr, Commissioner Tschudy, Clerk Nolden, and Treasurer Meier.

AGENDA ITEMS:

1. Call to Order and Certify Compliance with Open Meeting Law
2. Adopt Agenda - Commissioner Tschudy moved, Commissioner Lohr second. Motion carried unanimously.
3. Public Comment – 3 Minute Limit per Person - No comments given.
4. Consent Agenda
 - a. Minutes of the Previous Meeting - Commissioner Tschudy moved to approve the minutes as presented, Commissioner Lohr second. Motion carried unanimously.
 - b. Financial Statements - Commissioner Lohr moved to approve the financial statements as presented, Commissioner Tschudy second. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION:

5. Update on WWTP Project: Office Relocation, Draft Plans, WPDES Permit, etc. – No action taken.
6. Approve Moving Company – No action taken.
7. WWTP Funding – USDA-RD/CDBG Funding – Tschudy moved to not pursue the USDA money, Lohr second. Motion carried unanimously.
8. Fiscal Sustainability Plan Grant – Approve to Apply & Contract as Needed – Tschudy moved to apply for the Fiscal Sustainability Plan Grant, Lohr second. Motion carried unanimously.
9. Vandalism at the WWTP and Security Measures to be Taken: Cameras, Lights, Gates – Lohr moved to approve the installation of security cameras, lighting, and gates on BSD property, Tschudy second. Motion carried unanimously. Additionally Lohr moved to invite USDA Dairy Forage to come to a meeting with BSD and the DNR to discuss installation of gates, Tschudy second. Motion carried unanimously.
10. Insurance Claim – Repair Storage Building or Demo – Tschudy moved to make an insurance claim to repair the storage building, Lohr second. Motion carried unanimously.
11. Update on Sludge Bed Environmental Issues – Tschudy moved to authorize the submittal of the sludge bed results for the reuse of the sludge beds, Lohr second. Motion carried unanimously.
12. Authorize Asbestos Removal – Tschudy moved to approve accepting bids for asbestos removal, Lohr second. Motion carried unanimously.
13. Authorize Building Demo – Lohr moved to approve accepting bids for building demolition, Tschudy second. Motion carried unanimously.

14. Approve Changes to 5-Year Capital Improvement Plan – Lohr moved to approve the changes to the 5-Year Capital Improvement Plan as presented, Tschudy second. Motion carried unanimously.

15. Authorize Documentation for GSST Grant Submission – Lohr moved to approve Robin Meier to submit the documentation for the GSST Grant Submission, Tschudy second. Motion carried unanimously.

16. Authorize BSD Office as Town of Sumpter Emergency Polling Location - Tschudy moved to approve the BSD Office as the Town of Sumpter Emergency Polling Location, Lohr second. Motion carried unanimously.

17. Sale of Surplus Property – No action taken.

18. Insurance Appraisal – No action taken.

19. Organization Chart & Job Descriptions – No action taken.

20. Next Meeting – May 21, 2018

21. Adjourn – Tschudy moved to adjourn, Lohr second. Motion carried unanimously.

Lee Nolden, Secretary

Bluffview Sanitary District